

Statement of Personal Assets and Liabilities

This form can be used to summarize your assets and liabilities. Three columns are included so that you can periodically monitor your progress. This statement should be prepared at least once per year and many people prepare it more frequently.



ASSETS

	Date	Date	Date
	_____	_____	_____
1. Cash in checking and brokerage accounts	\$ _____	\$ _____	\$ _____
2. Money market funds	_____	_____	_____
3. Fixed-income investments:			
❖ Savings accounts	_____	_____	_____
❖ CDs	_____	_____	_____
❖ Government securities and funds	_____	_____	_____
❖ Mortgage-backed securities and funds	_____	_____	_____
❖ Corporate bonds and bond funds	_____	_____	_____
❖ Municipal bonds and bond funds	_____	_____	_____
❖ Other fixed-income investments	_____	_____	_____
4. Stock investments:			
❖ Common stock in publicly-traded companies	_____	_____	_____
❖ Stock mutual funds	_____	_____	_____
❖ Other stock investments	_____	_____	_____
5. Real estate investments:			
❖ Undeveloped land	_____	_____	_____
❖ Directly-owned, income producing real estate	_____	_____	_____
❖ Real estate limited partnerships	_____	_____	_____
6. Ownership interest in private business	_____	_____	_____
7. Cash value of life insurance policies	_____	_____	_____
8. Retirement-oriented assets:			
❖ Individual retirement accounts	_____	_____	_____
❖ Salary reduction 401(k) plans	_____	_____	_____
❖ Keogh or Simplified Employee Pensions plans	_____	_____	_____
❖ Vested interest in corporate pension and profit-sharing plans	_____	_____	_____
❖ Employee thrift and stock purchase plans	_____	_____	_____
❖ Tax-deferred annuities	_____	_____	_____
❖ Other retirement-oriented assets	_____	_____	_____





9. Personal assets:

❖ Personal residence(s)	_____	_____	_____
❖ Automobile(s)	_____	_____	_____
❖ Jewelry	_____	_____	_____
❖ Personal property	_____	_____	_____

10. Other assets:

❖ _____	_____	_____	_____
❖ _____	_____	_____	_____
❖ _____	_____	_____	_____
❖ _____	_____	_____	_____

11. Total assets	\$ _____	\$ _____	\$ _____
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LIABILITIES

1. Credit card and charge accounts	\$ _____	\$ _____	\$ _____
2. Income taxes payable	_____	_____	_____
3. Miscellaneous accounts payable	_____	_____	_____
4. Bank loans	_____	_____	_____
5. Policy loans on life insurance policies	_____	_____	_____
6. Automobile loans	_____	_____	_____
7. Student loans	_____	_____	_____
8. Mortgages on personal residence	_____	_____	_____
9. Mortgages on investment real estate	_____	_____	_____
10. Broker's margin loans	_____	_____	_____
11. Limited partnerships debt	_____	_____	_____
12. Other liabilities			
❖ _____	_____	_____	_____
❖ _____	_____	_____	_____
❖ _____	_____	_____	_____
❖ _____	_____	_____	_____
❖ _____	_____	_____	_____
❖ _____	_____	_____	_____
❖ _____	_____	_____	_____
❖ _____	_____	_____	_____

13. Total liabilities	\$ _____	\$ _____	\$ _____
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14. Net worth (Total assets less total liabilities)	\$ _____	\$ _____	\$ _____
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Note: Assets should be listed at their current market values. Be realistic in valuing those assets that require an estimate of market value such as your home and personal possessions.

